



Annual General Meeting for the year ending December 31, 2023

Held May 8, 2024 | 10:00 AM | In-Person & Online
2800 Highland Blvd, Nanaimo, BC V9S 3N8 | and via Zoom

MINUTES

Brendan McShane welcomed everyone online and in person to the Annual General Meeting.

- 1.0 Call to Order (Quorum = 19 (10% of all org members) B. McShane
Quorum confirmed at 41 Organizations.
- 2.0 Amendments/additions to agenda B. McShane
No changes. Motion to approve this Agenda as presented:

MOVED: Michael Zarbl
SECONDED: Sonam Bajwa
- 3.0 Approval of the Minutes of 2023 AGM B. McShane
No changes. Motion to approve Minutes of the 2023 AGM as presented:

MOVED: Jeff Ainge
SECONDED: Liz Ferris
- 4.0 Introduction and thanks to 2023-2024 Board of Directors B. McShane
Special thanks to Andrea Panich for her time on the Board and work as Secretary. She will continue as part of the new Event Planning Committee which will help plan and build the numerous events, roundtables and meetings we have each year beyond the Conference.
- 5.0 [2023 Executive Director's Report](#) S. Molloy
- 6.0 [Financial Report](#) P. Grant / S. Molloy
- 6.1 Presentation of the [2023 Financial Statements](#)
- 6.2 Receive 2023 Financial Statements (Motion to Receive)
MOVED: Will Burrows
SECONDED: Rory Tooke
- 6.3 Appointment of accountants to compile financial statements for 2024
Motion to appoint Green Horwood & Co as our accountants to compile the 2024 Financial Statements
MOVED: Peter Grant
SECONDED: Mark Kurschner
- 7.0 Election: 2023-2024 Board of Directors B. McShane



Chair read the BYLAW: The Board will consist of: **Eight directors with at least one from each of:**
 (i) government; (ii) private sector; (iii) non-profit sector; and (iv) product stewardship agency sector.

Each director: will be elected to serve a two-year term of office; will serve until his or her successor is elected at the AGM. Each year, four directors return for a second year in office and there are four positions open for nominations.

Directors whose two-year term is expiring are eligible to submit their name for consideration for re-election.

This year, three board members are standing for re-election and two new nominees are standing for elections as well. Each member has only one vote; may exercise that vote on every matter; and may only vote if they are in good standing. The Chair does not have a second or casting vote. If a vote is tied, the proposed resolution does not pass. A majority of voting members present at a meeting may request a recount of votes.

BY LAW SECTION 8.3.1 Voting methods Members may vote by:

- (a) show of hands;
- (b) ballot
 - (i) where the motion is with respect to an identifiable company or individual;
 - (ii) if the members present at the meeting vote by simple majority in favour of a ballot; or
 - (iii) at the direction of the chair; proxy vote; or advance voting.

Votes may be cast in person or by mail, fax, email, other electronic means or any method the Board deems appropriate. The Chair presented the nominees in alphabetical order:

Veronica Bartlett	private sector	Morrison Hershfield/Stantec
Sean Kawakami	private sector	Convertus Group
Klaryssa Lawrie	private sector	Dillon Consulting
Kate Masters	government	Capital Regional District
Rory Tooke	government	City of Victoria

Sheila Molloy confirmed the final vote verbally.

We thank everyone for standing for election and being willing to take part in the governance and work of the Association. There are new committee opportunities coming this year and is our way of ensuring retiring members stay close.

7.2 Present 2024-2025 Board of Directors

B. McShane

Chair ANNOUNCED the 2024/2025 Board of Directors for the Coast Waste Management Association:

Veronica Bartlett	private sector	Morrison Hershfield/Stantec
Sean Kawakami	private sector	Convertus Group
Kate Masters	government	Capital Regional District
Rory Tooke	government	City of Victoria
Brendan McShane	product steward	Recycle BC
Peter Grant	non-profit sector	Salt Spring Island Recycling Depot
Sonam Bajwa	government	Regional District of Nanaimo
Michael Zarbl	product steward	Major Appliance Recycling Roundtable

8.0 Open discussion and new business

B. McShane

No new business.

9.0 Adjourn

B. McShane

Motion to adjourn the meeting.

MOVED: Tamara Shulman

SECONDED: Sonam Bajwa

Meeting Adjourned