



Annual General Meeting

June 4, 2021 | 11:00 AM | Online using the Zoom app

MINUTES

Welcome

11:00 AM

1.0 Call to Order (Quorum = 15 (10% of all org members))

B. McShane

Called to order at 11:11 AM. Sheila Molloy confirmed we have quorum with 32 in attendance.

A reminder was give that when a vote is required, one member from each organization can vote.

We will use show of hands (so please have your camera on and use your real hand / or use the hand emoji on Zoom)

2.0 Amendments / additions to agenda

B. McShane

No changes.

We require a motion to adopt this Agenda

MOVED: Rory Tooke

SECONDED: Jeff Ainge

All in favour. Passed.

3.0 Approval of the Minutes from the 2020 AGM

B. McShane

We require a motion to approve the Minutes of the 2020 AGM

MOVED: Brenda Martens

SECONDED: Will Burrows

All in favour. Passed.

4.0 Introduction of 2020-2021 Board of Directors

B. McShane

The Chair introduced and thanked the current board. Special thanks to Ed Walsh for his years of dedication and service and we are grateful he will continue to play a role on the Conference Committee.

5.0 2020 Executive Director's Report

S. Molloy

Report attached to these minutes was read.

No Questions from the room.

6.0 By-Law Amendments Presentation

S. Molloy

A copy of the changes to the By-Laws are include as part of the minutes. CWMA Bylaws 2021 PROPOSED CHANGES FOR MEMBER REVIEW.pdf

There was a question related to the intention of the change of 6.2 membership classes asking for an example of how the addition of the 'e' class would apply. The example of mainland not-for-profits like the **Cariboo Chilcotin Conservation Society** in Williams Lake as an example of 'e' would be applied as right now there is no member class to all them to support the organization.

We require a motion to approve the By-Law Amendments

MOVED: Michael Zarbl

SECONDED: Robyn Cooper

- 7.0 Financial Report P. Grant / S. Molloy
- 7.1 Presentation of the 2020 Financial Statements
Read/Included with these minutes.
- 7.2 Receive 2020 Financial Statements
Presented. Only a few highlights discussed as in the presentations. There were no questions.

We require a motion accept the 2020 financial report

MOVED: Jeff Ainge

SECONDED: Rory Tooke

- 7.3 Appointment of Accountants Green Horwood & Co for 2021

We require a motion appoint Green Horwood & Co as our accountants to compile the 2021 Financial Statements

MOVED: Will Burrows

SECONDED: Sonam Bajwa

- 8.0 Election: 2020-2021 Board of Directors S. Molloy
- 8.1 Explanation of Election Process S. Molloy
Nominations will close 30 days prior to the AGM. There will be no nominations from the floor at the AGM. The election will be: by acclamation if the election is not contested; or by ballot. The nominees will be presented by sector. The election will be by simple majority.
- 8.2 Voting Process:
When a vote is required. One member from each organization can vote.
We have four position available in the Board. We have four nominees for the 2-year positions and one nominee looking to fill the vacant one-year position to fulfill our By-Law Composition

Where the Board will consist of: Eight directors with at least one from each of:
government;
private sector;
non-profit sector; and
product stewardship agency sector.

Nominees must be qualified under the BC Societies Act and a member in good standing with CWMA. We can confirm all of the nominees are qualified to stand.

I am pleased to present the nominees:

Sonam Bajwa	government	Regional District of Nanaimo
Ray Stevens	private sector	Convertus Group
Peter Grant	non-profit sector	Recycling Depot Salt Spring Island Community Services
Michael Zarbl	product stewardship agency	MARR
Brendan McShane	product stewardship agency	Recycle BC

Per the By-Laws, with no contested positions, each nominee is elected by acclamation.

8.3 The Chair was pleased to ANNOUNCE the 2021/2022 Board of Directors for the Coast Waste Management Association

Sonam Bajwa	government	Regional District of Nanaimo
Andrea Panich	government	Capital Regional District
Rory Tooke	government	City of Victoria
Ray Stevens	private sector	Convertus Group
Peter Grant	non-profit sector	Salt Spring Island Community Services
Michael Zarbl	product stewardship agency	Major Appliance Recycling Roundtable
Mark Kurschner	product stewardship agency	Product Care
Brendan McShane	product stewardship agency	Recycle BC

9.0 New business
No new business.

10.0 Adjourn

We require a motion to adjourn the meeting.

MOVED: Ray Stevens

SECONDED: Paul Appelt

Meeting Adjourned!



2020 Annual General Meeting | June 4, 2021, 11:00 AM
Executive Director's Report – Annual Summary

Just a quick summary of the activities of the Coast Waste Management Association (CWMA) for 2020 and some of the planned activities for 2021.

I will start with Conference

The 2020 conference *THEN and NOW* celebrating our 25-year anniversary, was held virtually using the EventMobi and Zoom Apps.

The event hosted over 300 participants over two days in addition to pre-conference events and then later followed by our traditional roundtables in an un-traditional format. Overall, we received positive feedback indicating that delegates enjoyed the diversity of the program topics, quality of speakers, but understandably, were a little less thrilled by the forum.

We are already actively planning our 2021 Conference, which, you heard it here first, will be a hybrid of Virtual & In-Person event to be held at the Victoria Convention Centre — where we have room to spread out and can move specific group sizes in and out with ease depending on restrictions and Public Health Orders at that time. Everyone's socializing and travelling comfort level and budgets are being considered.

It is important to note that this event takes a lot of hard work by a dedicate committee who I owe a world of thanks to especially this last year --- who trusted me to run forward with an idea to go virtual.

Events/Networking

Taking advantage of the virtual forums, we were able to host more events in 2020 and will continue that trend in 2021. Our regular weekly curated news remains a staple of value and we have introduced a number of other value-added programs that will expand this and next year.

SLIDE

Most notably in 2020 was the introduction of our Working Groups which leaned on the popularity and effectiveness of our annual roundtables. **CWMA Working Groups are action-oriented networks, where leaders come together to help each other learn, develop, and implement successful strategies.**

Current Working Groups (ongoing)

Single Use Plastics Working Group
Islands & Remote Community Working Group
Construction & Demolition Waste Working Group
LFG Field & Flare Operator Working Group
Educators & Communicators Working Group

Current roundtables (in the works)

Textiles ~ June 25

Organics ~ TBD

Local Government & First Nations ~ October 20 (TBF)

Depot Operators & Stewardship Programs ~ October 20 (TBF)

Membership

Our membership stayed consistent in 2020. Although it was a year that was to have focus on increasing members and ensuring I touch base with as many current member as possible --- but managing but pivoting our regular programming online took time away from that outreach.

We were able, as planned by the Board, to increase our value and offering which we know will work to attract others. Especially since the pandemic it is clear that increasing the breadth and depth of value and reaching more individuals within our current member organizations is really key.

Most importantly in 2020, a function of moving to virtual formats, we discovered the interest and benefit of expanding our forums to ensure we can bring together smaller groups with similar needs to work to find ways to solve their shared challenges or at least hear from each other to understand what the realistic day-to-day situation is and offer a helping hand of ideas or take combined actions,

This is what we the founders had in mind for CWMA 25 years ago, and it is clearly still an excellent idea today. Let's keep moving forward.

Sheila Molloy
Executive Director