

2019 Annual General Meeting

Friday, June 14, 2019 1:00 PM

Arbutus Ridge Golf Club, Cobble Hill, BC

MINUTES

Board of Directors:

Present: Jeff Ainge, Wendy Dunn, Peter Grant, Harmony Huffman, Mark Kurschner, Brendan McShane

Not in Attendance: Leo Lawson, Ed Walsh

Staff: Sheila Molloy

Voting Members in Attendance:

27 (see document “19-06-14 AGM sign in sheet.pdf”)

Chair: Harmony Huffman **Minutes:** Jeff Ainge

Prior to calling the AGM to order, the Chair invited J. Ainge to speak on behalf of the Board and membership in thanking W. Burrows for his 12 years of service to the Association as Executive Director.

1.0 Call to Order

The meeting was called to order at 1:06 PM

2.0 Amendments / additions to agenda

There were no amendments or additions

3.0 Approval and adoption of the Minutes of 2018 AGM.

Moved Maura Walker; **Seconded** Brendan McShane

Carried

4.0 Introduction of 2018-2019 Board of Directors

H. Huffman thanked the Board for their work in reviewing the many applications submitted for the Executive Director position, and congratulated Sheila in her appointment to the position. She then introduced the 2018-2019 Board members: Jeff Ainge, Wendy Dunn, Peter Grant, Harmony Huffman Mark Kurschner, Brendan McShane, Leo Lawson, and Ed Walsh

5.0 2018 Executive Director’s Report

The Executive Director’s report was circulated prior to the meeting, and hard copies were available at each table. A verbal report of highlights was delivered by Sheila Molloy. This included: the ED position transition from Will Burrows, conference and events, membership status, and other accomplishments from 2018. Copies are available upon request.

6.0 Financial Reports

6.1 Presentation of the 2018 Financial Statements

Peter Grant (Treasurer) spoke to the sound financial position of the Association, and gave his thanks to W. Burrows for his guidance in helping achieve that.

The financial statements were presented (copy included in the AGM package).

6.2 Motion to accept 2018 Financial Statements

Moved Maura Walker; **Seconded** Patrick Donaghy

Carried

- 6.3 **Appointment of Accountant for 2020**
 Motion to appoint Green Horwood & Co as CWMA accountant for 2020.
Moved Patrick Donaghy; **Seconded** Mark Kurschner; **Carried**
- 7.0 **Bylaw Amendment – CWMA Registered Office and Mailing Address**
 H. Huffman explained the need to change both the Registered Office and the Mailing Addresses per the Society Act and the CWMA Bylaws. The need for the change has come about with the change of Executive Director. The proposed amendments are:
- Registered Office: 1620 Michelle Place Victoria BC V8N 2N2
 - Mailing address: Suite 109-1834C Oak Bay Avenue Victoria BC V8R 0A4
- A motion was requested to approve the address change.
Moved Michael Zarbl; **Seconded** Taaj Daliran **Carried**
- 8.0 **Election: 2019 Board of Directors**
- 8.1 **Explanation of election process**
 H. Huffman advised the members in attendance that four seats were available on the board, and that per the AGM Bylaws, five members had submitted their names for election as at the deadline for nominations. However, as a result of one nominee (Leo Lawson) withdrawing his name that morning an election would not be required. The four remaining nominees were acclaimed to the Board.
- 8.2 **Nominee comments**
 The two new Board members Sonam Bajwa (Local Government - Regional District of Nanaimo) and Michael Zarbl (Stewardship Organization - Major Appliance Recycling Roundtable) were invited to introduce themselves to the members.
- 8.3 **Present 2019-2020 Board of Directors**
 2019 - 2020 Board of Directors are: **Sonam Bajwa, Wendy Dunn, Peter Grant, Harmony Huffman, Mark Kurschner, Brendan McShane, Ed Walsh, Michael Zarbl.**
- 9.0 **Thanks to all nominees and outgoing Directors.**
 H. Huffman thanked the new and returning Directors. She also thanked Leo Lawson for his contributions while on the Board, and Jeff Ainge for the 10 years he had served on the Board.
- 10.0 **Open Discussion**
- 10.1 Peter Grant rose to thank Harmony Huffman for the leadership she showed and active role she played in the recruitment process for the new Executive Director.
- 11.0 **Adjourn**
 Jeff Ainge **moved** to adjourn the meeting at 1:29 PM. **Seconded** Patrick Donaghy **Carried**

Signed

 Jeff Ainge - Secretary CWMA

Date
